

**CONFIDENTIAL BUSINESS PERSONAL PROPERTY RENDITION OF TAXABLE PROPERTY
FOR JANUARY 1,**

GENERAL INFORMATION: Use this form to render tangible personal property used for income production that you own or manage and control as a fiduciary on Jan. 1 of this year(Tax Code Section 22.01).

FILING INSTRUCTIONS: File this form and all supporting documentation with the appraisal district office in the county in which the property is taxable. **Do not file this document with the Texas Comptroller of Public Accounts.**

SECTION 1: Business and Situs Information (Required)

Business Owner Name & Address		Property ID:
		Geo ID (Optional):
		Phone Number(area code and number):
		Email Address:
		Legal Description (Optional):
Business Name:		
Property Location Address, City, State, ZIP Code:		
Ownership Type (Optional):		
<input type="checkbox"/> Individual	<input type="checkbox"/> Corporation	<input type="checkbox"/> Partnership
<input type="checkbox"/> Other		

SECTION 2: Representation

Please indicate if you are filling out the form as:

<input type="checkbox"/> Owner, employee, or employee of an affiliated entity of the owner	<input type="checkbox"/> Authorized Agent	<input type="checkbox"/> Fiduciary	<input type="checkbox"/> Secured Party
Name of Owner, Authorized Agent, Fiduciary, or Secured Party			
Mailing Address, City, State, ZIP Code		Phone (area code and number)	
Is this a related business entity?			
			<input type="checkbox"/> Yes <input type="checkbox"/> No
Are you a secured party with a security interest in the property subject to this rendition and with a historical cost new of more than \$50,000 as defined by Tax Code Section 22.01 (c-1) and (c-2)?			
			<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, attach a document signed by the property owner indicating consent for you to file the rendition. Without the authorization, the rendition is not valid and cannot be processed.			

SECTION 3: Affirmation of Prior Year Rendition (Check only if applicable and your assets were exactly the same as last year's rendition form.)

By checking this box, I affirm that the information contained in the most recent rendition statement filed in _____ (prior tax year) continues to be complete and accurate for the current tax year.

SECTION 4: Business Information (Optional)

Business Type(select all that apply):		<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Wholesale	<input type="checkbox"/> Retail	<input type="checkbox"/> Service	<input type="checkbox"/> New Business
Business Description					Square Feet Occupied	
Business Sold Date		Business Start Date at Location			Sales Tax Permit Number	
New Owner					Business Moved Date	
New Location		City, State, ZIP Code			Business Closed Date	
Did assets remain in place as of Jan. 1? <input type="checkbox"/> Yes <input type="checkbox"/> No						

SECTION 5: Market Value

Select your property's total market value: Under \$20,000 \$20,000 or more

If under \$20,000, complete only Schedule A and if applicable, Schedule F. Otherwise, complete Schedule B, C, D, E and /or F, as applicable.

Select your property's total market value: \$125,000 or less more than \$125,000

By checking this box, I certify that the market value of the tangible personal property is \$125,000 or less.

SECTION 6: Affirmation and Signature

If you make a false statement on this form, you could be found guilty of a Class A misdemeanor or a state jail felony under Penal Code Section 37.10.

I, _____, swear or affirm that the information provided in this report is true and accurate to the best of my knowledge and belief; and that I am authorized as required by law to file and sign this report.

Printed Name of Authorized Individual

NOTE: The signature on this report must be notarized unless the person filing the report is a secured party as defined by Tax Code Section 22.01, the property owner, an employee of the property owner, an employee of the property owner on behalf of an affiliated entity of the property owner or on behalf of a property owner who is rendering tangible personal property with a good faith estimate of not more than \$150,000 in total market value.

Sign Here _____ Date _____

Signature of Authorized Individual

Subscribed and sworn before me this _____ day of _____, 20____

Notary Public, State of Texas _____

Property ID _____
 Geo ID _____
 (optional) _____

Did you timely apply for a Sept. 1 inventory date? (<i>Optional</i>)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does your inventory involve interstate/foreign commerce issues? (<i>Optional</i>)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does your inventory involve freeport goods? (<i>Optional</i>)	<input type="checkbox"/> Yes	<input type="checkbox"/> No

SCHEDULE A: PERSONAL PROPERTY VALUED LESS THAN \$20,000

List all taxable personal property by property type/category (see Definitions and Important Information). If needed, attach additional sheets OR a computer-generated copy listing the information below. If you manage or control property as a fiduciary on Jan. 1, also list the names and addresses of each property owner. Good faith estimate of market value or historical cost when new is optional for Schedule A only.

General Property Description by Type/Category	Estimate of Quantity of Each Type	Good Faith Estimate of Market Value*	OR	Historical Cost When New*	AND	Year Acquired*	Property Owner Name/Address <i>(if you manage or control property as a fiduciary)</i>

PERSONAL PROPERTY VALUED AT \$20,000 OR MORE

SCHEDULE B: INVENTORY, RAW MATERIALS AND WORK IN PROGRESS

List all taxable inventories by property type. If needed, attach additional sheets OR a computer-generated copy listing the information below. If you manage or control property as a fiduciary on Jan. 1, also list the names and addresses of each property owner.

Property Description by Type/Category	Property Address or Address Where Taxable	Estimate of Quantity of Each Type	Good Faith Estimate of Market Value*	OR	Historical Cost When New*	AND	Year Acquired*	Property Owner Name/Address <i>(if you manage or control property as a fiduciary)</i>

SCHEDULE C: SUPPLIES

List all supplies by property type. If needed, attach additional sheets OR a computer-generated copy listing the information below. If you manage or control property as a fiduciary on Jan. 1, also list the names and addresses of each property owner.

Property Description by Type/Category	Property Address or Address Where Taxable	Estimate of Quantity of Each Type	Good Faith Estimate of Market Value*	OR	Historical Cost When New*	AND	Year Acquired*	Property Owner Name/Address <i>(if you manage or control property as a fiduciary)</i>

SCHEDULE D: VEHICLES AND TRAILERS AND SPECIAL EQUIPMENT

List only vehicles that are licensed in the name of the business as shown on Page 1. Vehicles disposed of after Jan. 1 are taxable for the year and must be listed below. If needed, attach additional sheets OR a computer-generated listing of the information below. Report leased vehicles under Schedule F. Leased vehicles must be reported showing the name and address of the owner.

Year (Optional)	Make (optional)	Model (optional)	Vehicle Identification Number (VIN) (optional)	Good Faith Estimate of Market Value*	OR	Historical Cost When New*	AND	Year Acquired*

* Provide an amount for either the good faith estimate of market value, or a historical cost when new and year acquired. If you provided an historical cost when new and year acquired, you need not provide a good faith estimate of market value.

IMPORTANT INFORMATION

GENERAL INSTRUCTIONS: Use this form in rendering, pursuant to Tax Code Section 22.01, tangible personal property used for income production that you own or manage and control as a fiduciary on Jan. 1 of this year. A person who elects not to render property for taxation must file a rendition statement or property report that includes a certification that the person reasonably believes that the value of the property is not more than \$125,000. This report is confidential and not open to public inspection; disclosure is permitted pursuant to the terms of Tax Code Section 22.27.

FILING INSTRUCTIONS: File this form and all supporting documentation must be filed with the appraisal district office in the county in which the property is taxable. **Do not file this document with the Texas Comptroller of Public Accounts.** Contact information for appraisal district offices is located on the Comptroller's website.

DEADLINES: Rendition statements and property report deadlines depend on property type. Property owners must deliver statements and reports to the chief appraiser after Jan. 1 and no later than the deadline indicated below.

Rendition Statements and Reports	Deadlines	Allowed Extension(s)
Property generally *	April 15	<ul style="list-style-type: none">• May 15 upon written request• Additional 15 days for good cause shown
Property regulated by the Public Utility Commission of Texas, the Railroad Commission of Texas, the federal Surface Transportation Board or the Federal Energy Regulatory Commission. Tax Code Section 22.23(d).	April 30	<ul style="list-style-type: none">• May 15 upon written request• Additional 15 days for good cause shown

*If the chief appraiser extends the deadline for a rendition statement or property report to May 15, the chief appraiser must also extend the deadline for the property owner to file an allocation application or freeport exemption application to May 15. For good cause shown, the chief appraiser may allow an additional 30 days for allocation applications and 60 days for freeport exemption applications.

EXEMPTION: A person is entitled to an exemption from taxation by a taxing unit of the tangible personal property held or used for income production of the appraised value of \$125,000.(Tax Code Section 11.145).

If the chief appraiser denies or terminates an exemption, the owner must render the property for taxation within 30 days from the denial or termination(Tax Code Sections 21.01(a) and 22.02).

PENALTIES: The chief appraiser must impose a penalty on a person who fails to timely file a required rendition statement or property report in an amount equal to 10 percent of the total amount of taxes imposed on the property for that year by taxing units participating in the appraisal district. The chief appraiser must impose an additional penalty on the person equal to 50 percent of the total amount of taxes imposed on the property for the tax year of the statement or report by the taxing units participating in the appraisal district if it is finally determined by a court that:

- (1) the person filed a false statement or report with the intent to commit fraud or to evade the tax; or
- (2) the person alters, destroys or conceals any record, document or thing, or presents to the chief appraiser any altered or fraudulent record, document or thing, or otherwise engages in fraudulent conduct, for the purpose of affecting the course or outcome of an inspection, investigation, determination or other proceeding before the appraisal district.

DEFINITIONS AND RELEVANT TAX CODE SECTIONS

Address Where Taxable:	In some instances, personal property that is only temporarily at its current address may be taxable at another location (taxable situs). If you know that this is the case, please list the address where taxable.
Consigned Goods:	Personal property owned by another person that you are selling by arrangement with that person. If you have consigned goods, report the name and address of the owner in the appropriate blank.
Estimate of Quantity:	For each type or category listed, the number of items, or other relevant measure of quantity (e.g., gallons, bushels, tons, pounds, board feet).
Fiduciary:	A person or institution who manages property for another and who must exercise a standard of care in such management activity imposed by law or contract.
Good Faith Estimate of Market Value:	Your best estimate of what the property would have sold for in U.S. dollars on Jan. 1 of the current tax year if it had been on the market for a reasonable length of time and neither you nor the purchaser was forced to buy or sell. For inventory, it is the price for which the property would have sold as a unit to a purchaser who would continue the business.
Historical Cost When New:	What you paid for the property when it was new, or if you bought the property used, what the original buyer paid when it was new. If you bought the property used, and do not know what the original buyer paid, state what you paid with a note that you purchased it used.
Inventory:	Personal property that is held for sale in the ordinary course of a trade or business.
Personal Property:	Every kind of property that is not real property; generally, property that is movable without damage to itself or the associated real property.
Property Address:	The physical address of the personal property on Jan. 1 of the current tax year. Normally, the property is taxable by the taxing unit where the property is located.
Related Business Entity:	A business entity that engages in common business enterprise with at least one other business entity; and owns tangible personal property that is held or used for income production as part of the common business enterprise, and is located at the same physical address that tangible personal property owned by at least one other business entity engaged in the common business enterprise is located.
Secured Party:	A person in whose favor a security interest is created or provided for under a security agreement; see Business and Commerce Code Section 9.102 for further details.
Security Interest:	An interest in personal property or fixtures which secured payment or performance of an obligation; see Business and Commerce Code Section 1.201 for further details.
Type/Category:	Functionally similar personal property groups. Examples are: furniture, fixtures, machinery, equipment, vehicles, and supplies. Narrower groupings such as personal computers, milling equipment, freezer cases, and forklifts should be used, if possible. A person is not required to render for taxation personal property appraised under Section 23.24, Tax Code.
Unified Business Enterprise:	A common business enterprise composed of more than one related business entity.
Year Acquired:	The year that you purchased the property, or otherwise acquired.